

July 15, 2025

Board met as the Community Based Housing Board for a regular quarterly meeting at 8:30 a.m. in the Board Room in the Courthouse Waverly, Iowa. Minutes recorded by Cassandra Johansen, Recording Secretary.

The Bremer County Board of Supervisors met in session on Tuesday, July 15, 2025 in the Courthouse, Waverly, Iowa, at 9:00 a.m. Hildebrandt, Cerwinske, Brunkhorst present. Cassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing online at: [https://www.bremercounty.iowa.gov/government/resolutions\\_and\\_ordinances.php](https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php) and also available M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office.

Following the Pledge of Allegiance, the meeting was called to order by Chairman Hildebrandt. Cerwinske moved/Brunkhorst second to approve the agenda. Darius P. Robinson, Co. Attorney, Tim Meeker, Customer Convenience Center Mgr., present until noted.

Cerwinske moved/Brunkhorst second to approve the 7/8/25 minutes.

Brunkhorst moved/Cerwinske second to approve claims as listed below and authorize Auditor to issue checks.

Cerwinske moved/Brunkhorst second to acknowledge the City of Janesville’s appointment of Nazee Jabbari as Janesville Library’s rural Trustee.

Board reviewed a draft Resolution and proposed Procedures for Electronic recording of Bremer County Board of Supervisor meetings.

Brunkhorst moved/Cerwinske second to adopt RESOLUTION NO. 25-76 Fund Transfers. WHEREAS, Section 331.432 of the Code of Iowa requires the Board of Supervisors of Bremer County Iowa to authorize the transfer of funds by resolution; BE IT RESOLVED, that the Board of Supervisors authorizes the following transfer to be compliant with closure cost estimates: From Landfill Closure Fund to the Convenience Center Closure Fund \$1,500.00. So passed and adopted this 15<sup>th</sup> day of July 2025.

Cerwinske moved/Brunkhorst second to authorize the Board Chair to sign the IDNR Citizens Convenience Center 2025 SDP Permit Renewal. Meeker exited.

Board met with Angela Nelson, Bremer Mental Health Advocate, to continue the July 1<sup>st</sup> conversation considering establishing Bremer County as her Employer of Record for the Mental Health Advocate services for six counties. Robinson, Barbara Meeker, Human Resource Mgr., Adam Hoffman, Treasurer, Carrie Zweibohmer, Treasurer Clerk, Rebecca Elsamiller, Treasurer Clerk & Mira Schmitt-Cash, Waverly Newspapers, present. No action taken.

Hildebrandt administered the Oath Of Office to Carrie Zweibohmer & Rebecca Elsamiller as Deputy Treasurers.

Hoffman made a statement regarding staffing and office hours in the Treasurer’s Office. Robinson, Meeker, Hoffman, Zweibohmer, Elsamiller, Schmitt-Cash exit.

Board met with Landon Moore, County Engineer, for a weekly department update.

Board met with Lindsey Koehler, Building & Zoning Admin., Schmitt-Cash present. Brunkhorst moved/Cerwinske second to approve the updated Building & Zoning Administrator job description. Brunkhorst moved/Cerwinske to adopt RESOLUTION NO. 25-77. A RESOLUTION OF THE BOARD OF SUPERVISORS OF BREMER COUNTY, IOWA TO REQUEST THE ASSISTANCE OF THE STAFF OF THE IOWA NORTHLAND REGIONAL COUNCIL OF GOVERNMENTS. WHEREAS, Bremer County (hereinafter called the County) has agreed to the Intergovernmental Cooperative Agreement creating the Iowa Northland Regional Council of Governments (hereinafter called the Planning Agency) and is a member in good standing; WHEREAS, the County wishes to engage the Planning Agency to provide certain technical and professional services in connection with the: Preparation of a Comprehensive Plan Update. WHEREAS, the Intergovernmental Cooperation Agreement gives the Planning Agency the responsibility outlined in Chapter 28E, Code of Iowa: NOW, THEREFORE, it is hereby resolved by the County Board of Supervisors of Bremer County, Iowa that the Planning Agency be requested to provide staff assistance in the above-mentioned project; and THAT, the Board of Supervisors understands and will comply with all guidelines as established in the agreement. NOW, THEREFORE, upon a vote, the Board of Supervisors authorizes the Chair to execute the agreement between Bremer County and the Iowa Northland Regional Council of Governments for a Comprehensive Plan Update. Passed, approved, and adopted this 15<sup>th</sup> day of July, 2025.

Cerwinske moved/Brunkhorst second to adjourn at 10:31 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the July 15, 2025 meeting of the Bremer County Board of Supervisors.

\_\_\_\_\_  
Dewey Hildebrandt, Chairman

Attest: \_\_\_\_\_  
Jennifer Bremner, Deputy Auditor

Claims Publication Summary 7/15/25:

Agco Finance - AgcoPlus	Parts	277.15	
Alliant Energy - IP&L	Utilities	53.78	
Aspro Inc	Cold Mix	37.62	
AT&T Mobility	Mobile Data	507.78	
Black Hawk Co Landfill	Tipping Fees	12,272.63	
Bremer Co Highway Dept	Fuel	2,475.69	5
Bremer Co Sheriff	Service of Notice	4,238.78	3
Bremer County General Assistance	Utilities	67.25	2
Butler-Bremer Communications	Update Expense	140.95	2
Carolina Software Inc	Software Support	400.00	
Charm-Tex Inc	Inmate Supplies	294.50	
Cintas	Safety Supplies	1,443.73	7
Cooley Sanit. LLC Cooley Pump. LLC	Landfill Waste Disposal/Restrm Rental	2,500.00	3
Denver Forum	Publications	734.91	
Farmers Win Coop	Fuel	1,780.30	2

GFC Leasing – WI	Copier Lease	249.61	
HLW Engineering Group	Permit Renewal	1,337.00	
ICUBE	Membership Dues	200.00	
IMWCA	Workers Comp Premium	6,457.00	
Intech Software Solutions Inc	Software Subscription	4,413.00	
ISAC	Annual Membership Dues	6,560.00	2
Jerry Roling Mts Inc	Parts	12.79	
Kc Auto Body Ltd	Insurance Deductible	1,084.01	
Keefe Supply Co	Commissary Supplies	898.24	
Liddle's EcoWater Systems	Bottled Water	95.50	3
MHC Kenworth	2018 Kenworth Truck	75,130.00	
MidAmerican Energy Co	Outdoor Warning	126.40	2
Neapolitan Labs LLC	Website Maintenance/Support	1,050.00	
O'Reilly Automotive Inc	Parts	140.47	2
Pitney Bowes Bank Inc	Postage	5.13	
Pitney Bowes Inc	Postage Equipment	339.00	
RC Systems	Annual Software Maintenance	141.67	
Readlyn Veterinary Assoc	Animal Care	479.40	
Schumacher Elevator Co	Monthly Elevator Service	285.30	
SEAT Treasurer	Conference Dues	275.00	
Sign Solutions USA	Sign Expense	454.41	
State Hygienic Laboratory	Water Tests	435.00	
Storey Kenworthy/Matt Parrott	Office/Custodial Supplies	37.61	
Summit Food Service LLC	Inmate Meals	10,388.14	
Superior Welding Supply Co	Misc. Supplies	52.40	
Taylor Construction Inc	Equipment Rental	1,535.00	
UnityPoint Health	EAP Services	1,338.31	
Us Cellular Corp	Survey Equipment	129.16	
Verizon Connect	Vehicle Tracking	53.85	
Waste Management	Dumpster Service	100.72	
Waverly Health Center	DOT Random Screenings	258.22	2
Waverly Newspapers	Publications	777.29	2
Waverly Newspapers Subscriptions	Annual Subscription	109.00	
Waverly Tire Co	Repairs	70.00	2
Waverly Utilities	Utilities	240.96	2
	Total	142,484.66	
Assessor's			
Bremer Co Highway Dept	Fuel	50.10	
ISAA	Conference Fees	150.00	
	Total	200.10	
CBS			
Bremer Co Highway Dept	Fuel	189.24	
Bremer Co Maintenance Dept	Grounds Maintenance	525.23	
GFC Leasing - Wi	Copier Lease	107.01	
ICareManager, LLC	Documentation Software	875.00	
McCloud Services	Quarterly Inspection	77.49	
Miller Hardware	Maintenance Supplies	19.99	
Storey Kenworthy/Matt Parrott	Office/Custodial Supplies	551.48	
Stutzman Roofing & Construction LLC	Construction Costs	5,557.65	
Waverly Utilities	Utilities	676.03	

Total  
Grand Total

8,579.12  
151,263.88